

Guidelines for for the Preparing and Presenting a Poster Presentation

1. General Guidelines for Preparing a Poster

- **Poster size:** The standard poster size is A0 (84.1 cm × 118.9 cm) in portrait orientation
- **Design:** The poster should be visually appealing and easy to read. Use a simple, well-organized layout with clearly defined sections.
- **Colors:** Use contrasting colors for the text and background to ensure optimal readability. Avoid excessive use of colors.
- **Fonts:**
 - ✓ **Title:** Recommended size: 72 pt (large and eye-catching).
 - ✓ **Headings:** Recommended size: 48–60 pt.
 - ✓ **Body text:** Recommended size: 24–28 pt.
 - ✓ Avoid using more than 2–3 different font types.

2. Poster Structure (400–600 words, excluding references)

- **Title:**
 - ✓ Keep the title concise and clear, with a maximum of 15 words.
 - ✓ Below the title, include the names of the authors, their institutional affiliations, and an email contact.
- **Introduction:**
 - ✓ Clearly state the background and purpose of the research.
 - ✓ Provide a brief overview of the research problem and objectives.
- **Methods:**
 - ✓ Briefly describe the methods used (include graphical illustrations where appropriate).
- **Results:**
 - ✓ Present the findings using graphs, tables, and figures (where appropriate).
 - ✓ Include captions and explanatory notes for all graphical elements.
- **Discussion and Conclusion:**
 - ✓ Highlight the most important findings and their implications.
 - ✓ Clearly present the main conclusion of the study.
- **Acknowledgements (optional):**

- ✓ Acknowledge any support received, such as funding or technical assistance.

- **References:**

- ✓ List all references cited, following the citation style commonly used in your discipline.
- ✓ Number the references consecutively using Arabic numerals.

3. Tips for Visual Elements

- **Graphs and Figures:**

- ✓ Use high-quality images and figures (300 dpi or higher).
- ✓ Design graphs to be clear and easy to interpret, with clearly labelled axes and legends. Each graphical element must be numbered and have a title placed above it (e.g., Figure 1. Title / Table 1. Title).

- **Spacing:** Leave sufficient space between sections to ensure the poster is easy to read.
- **Keywords and Key Phrases:** Highlight important words or phrases (e.g., by using **bold** text) to emphasize key points. Do not use underlining.

4. Pre-print Checklist

- Review the poster carefully to eliminate any grammatical, spelling, and typographical errors.
- Verify the accuracy of all data, graphs, tables, and figures.
- Ensure that all authors and their institutional affiliations are listed correctly.

If you have any additional questions or require approval of the poster format, please contact the organizers before the final printing of your poster.

5. Practical Guidelines for Poster Presentation

- **Poster Setup:** Arrive on time to display your poster in the designated area. Mounting materials will usually be provided.
- **Presentation:**
 - ✓ Prepare a brief 2–3-minute oral presentation summarizing your poster. Focus on the key findings and their significance. A review panel consisting of three members will listen to the short oral presentations of the submitted poster abstracts. The presentation may be delivered in Croatian or English.
 - ✓ Be prepared to answer questions from the review panel and the audience.
- **Communication:** Maintain eye contact and tailor your explanation to the audience's level of expertise.

For any additional information, please contact the Organizing Committee at childhood360@ufri.uniri.hr.